Action Items/OFI's

OFI's Items From Floor360 Meetings							
	Date Entered	Task / Action Item	Responsible Party	Due Date	Status	Completed Date	Implementation /Feedback
3	3/1/16	Mosaic tile-set standards for installation (tile straight, grout line inconsistencies, chipped tiles) and review manufacturer's expectations for product/installation	All		setting expectations. Installers standards to reject.		
4	3/1/16	Training: Set internal standards for each phase of work.	Floor360	05/24/16			
5	3/1/16	Black grout/white tile-not recommended. Inform Design Studio	All		Set expectations with homeowners of how it looks/what they can see		
6	3/1/16	Installation standard for fireplaces: Laminate first, tile second	Veridian	04/12/16	Gary change schedules. PB must notify on updates.		Need to change schedule template. Move fireplace tile to day after laminate floors.
7	3/15/16	Backsplashes Standards and Expectations	Floor360		different styles and tiles - grout line variances (look at showroom)		
8	3/15/16	Adding Tile showers to Warranty Handbook	All				
10	3/15/16	Transition strip installation review with Edge - discuss how we handle warranty.	Build Meeting	05/24/16	Review at next finished build meeting on 5/6/16		
11	3/29/16	Floor squeaks hard surface areas on 2nd floor. What does our warranty state? What expectation should we be setting?	Veridian	05/24/16			
14	3/29/16	Mosaic Tile Fireplace installation standards.	Floor360		Scott will notify team when the next fireplace installation occurs.		